

EMERITUS STATUS

Emeritus status for faculty is described in UF Regulation UF-7.003:
<http://regulations.ufl.edu/chapter7/7003.pdf>:

- Faculty members are eligible for the title "Emeritus" in connection with their faculty rank when they retire.
- The title is conferred for recognition of meritorious service.
- It entails continued campus courtesies, under the same conditions as required for active faculty, including:
 - parking
 - use of the library and recreation facilities
 - admission to athletics and cultural events
 - receipt of such publications as are sent to regular faculty members and members of the Alumni Association
 - participation in contract and grant endeavors, but not during the restricted periods noted below.
 - participation in academic convocations
- Consideration for this title is accomplished prior to the faculty member's retirement.

Office space, facilities, etc. will be determined by the Senior Vice President's office in cooperation with the unit leader. Emeritus status does not guarantee office space.

All retired UF faculty are able keep the @ufl.edu email address.

RESTRICTIONS ON RETIRED UF EMPLOYEES:

- If determined a "retired" participant by the State of Florida, the individual cannot prearrange or accept a role (paid or unpaid) that provides services in any capacity in the first 6 months following retirement to an FRS-participating employer, such as UF. Providing services to an FRS-participating employer in any capacity during this six-calendar month period will cancel the faculty member's retirement and the faculty member and the FRS-participating employer will be held jointly and severally liable for repayment of all retirement benefits received. This means that each party can be held fully responsible for the repayment of the total amount of retirement benefits. There are no exceptions to the six-calendar month termination requirement.
- During months 7-12 following retirement, FRS PP pension plan participants must suspend retirement benefits in order for the retiree to provide services. FRS Investment Plan and SUSORP participants may provide services in months 7- 12, if a distribution was received. However, if the retiree is receiving a withdrawal, the benefit must be suspended in order for the retiree to provide services.

Emeritus faculty can have access to UF/IFAS computer resources, if their activities (not conducted during the restricted periods noted above) are related to UF business and are consistent with the needs of the university.

In order to be listed as investigator eligible on grants, emeritus faculty must have an active job in PeopleSoft (this is generally a courtesy faculty appointment) and the department chair must request PI eligibility with UF Research. Each unit shall decide if emeritus appointees will be allowed to submit proposals. However, a courtesy faculty appointment will not be granted during the restricted periods noted above.

If the emeritus or retired faculty member is conducting approved services or programmatic activities for the unit, and the unit administrator agrees prior to the effort, then expenditures such as travel, graduate student support, supplies, etc. can be justified and are appropriate. Activities should not be undertaken during the restricted periods as noted above.

While Emeritus faculty members enjoy some of the benefits of UF employees they may not represent themselves as UF employees. Emeritus faculty members may lose the benefits of this courtesy title and the title itself, should they violate UF policies and procedures.

PROCESS

1. The names of eligible nominees are submitted by the tenure chair (for tenure track faculty) or center director (for non-tenure track faculty) to the faculty in the unit for a department vote. A favorable nomination is submitted to the IFAS Senior Vice President, who will forward it to the Provost for final approval as appropriate.
2. The letter from the chair to the Senior Vice President should include the results of the vote and should note the faculty member's contributions to UF/IFAS over the course of their career.
3. The Provost's office notifies the IFAS Senior Vice President's office of the final decision. If approved, the Senior Vice President's office forwards the approval documents to the unit and to IFAS HR.
4. IFAS HR forwards the emeritus letter to the unit for issuance to the faculty member.

VOTING ON EMERITUS:

Who votes on Emeritus status:

- Tenured faculty in dept
- Non-tenured faculty in dept
- PS agents in district
- Non-PS agents in district
- Program County agents in district

Who does not vote on Emeritus status:

- Visiting faculty
- Adjunct faculty
- Courtesy faculty

Be consistent with past practice and what is described in the unit by-laws.

IN ADDITION:

- If the person has been given permission to drive UF vehicles to conduct business for UF, they will be covered under UF's State auto liability insurance. This will need to be noted in the offer letter. The unit will need to keep a record/notation of this on a spreadsheet. **UF business should not be conducted during the restricted periods as noted above.**
- May not hold a P-card.
- Graduate faculty status: Emeritus faculty may participate on graduate students' committees or other elements of graduate education. Emeritus faculty may wish to continue (extend) their graduate faculty membership for purposes of continued participation as members of existing University of Florida committees. Departments seeking to determine eligibility for appointment to the Graduate Faculty or for special appointment to a specified student's supervisory committee should contact the Graduate School for guidance and assistance.
<http://graduateschool.ufl.edu/faculty--staff/resources/graduate-faculty/>. **These activities should not be conducted during the restricted periods as noted above.**