Position # 00014005
4-H Youth Development Agent II, or III
Palm Beach County (South District)               West Palm Beach, Florida

Application Deadline: April 20, 2007 or until position is filled
Date available: May 1, 2007

Job Summary
Provide leadership for development, implementation and evaluation of a comprehensive county 4-H youth development program in cooperation with local citizens and county/state Extension colleagues. Work with another agent to maintain an effective 4-H Advisory Committee. Establish and maintain an effective system for accountability and public information to all relevant individuals, groups, organizations and agencies. Develop and sustain partnerships with community agencies and organizations sharing common goals. Target programs to achieve program balance reflective of the county’s population diversity and to address the unique educational needs of the county’s residents. Develop, sustain and monitor the effectiveness of a volunteer system to staff the 4-H program including recruitment, volunteer staff development and evaluations/recognition. Provide leadership for obtaining and managing private financial resources to support 4-H programming. Work effectively with the 4-H team - 1 Agent, 3.5 Program Assistants and 1 Secretary to guide youth programming in the community. Assume other assignments and responsibilities in support of the total Extension program; follow all University and county policies and procedures.

Qualifications
Bachelors degree required (Masters Degree preferred). Degrees must be from accredited colleges and universities in youth development, education, community development/sociology or related fields. Must have ability to design, teach and conduct community-based educational programs, manage volunteer systems and apply experiential education and community development methods. Experience as a community volunteer is preferred. Must have skills in working cooperatively with youth and adults; have qualities of resourcefulness, creativity, enthusiasm and innovativeness. Possess good verbal and written communication skills; have good organizational development and management skills. Work independently with minimal supervision; work effectively as team leader and team member. Proficient in computer technology for communications and program management functions. Experience working in multicultural settings and coursework/training on multicultural topics are desirable. Willing to work irregular hours and weekends; occasional overnight travel required. Must be able to obtain a Florida Driver’s license; must be willing to travel with personal vehicle. Employment is contingent upon the results of national screening.

This position is a University of Florida position. Application must be made to the University of Florida.  http://personnel.ifas.ufl.edu/pjobs.html.