POSITION ANNOUNCEMENT #0001-3941

Title: DISTRICT EXTENSION DIRECTOR – CENTRAL DISTRICT
(Associate/Professor Rank – “Tenured” Position)

Location: University of Florida
Institute of Food and Agricultural Sciences (IFAS)
Gainesville, FL

Salary: Commensurate With Qualifications and Experience

Deadline: Review of application materials will begin on April 20, 2007, and will continue until position is filled.

DUTIES AND RESPONSIBILITIES: The District Extension Director who reports to the Associate Dean of Extension, Institute of Food and Agricultural Sciences (IFAS) provides leadership and support for the administration and supervision of the total Extension program within the counties of the Central District (Brevard, Citrus, Flagler, Hernando, Lake, Marion, Orange, Osceola, Putnam, Seminole, St. Johns, Sumter, and Volusia).

Major duties and responsibilities include:
- Staffing of county and multi-county positions.
- Working closely with county Extension personnel concerning staff relationships, morale, compensation matters, professional improvements, and performance evaluation.
- Maintaining effective working relationships between the Florida Cooperative Extension Service and county governments.
- Maintaining effective working relationships between the Florida Cooperative Extension Service and organizations, industry representatives, consumers and other groups.
- Providing strong and positive leadership for the development and implementation of educational programs throughout the district.
- Working closely with county, state and federal agencies.
- Maintaining close working relationship with various UF/IFAS and Florida Agricultural and Mechanical University (FAMU) administrators, including department chairs, center directors, and the directors of human resources, sponsored programs (grants), development (foundations/trusts) and others.

The District Director will represent Extension at a variety of county and university functions and serve on a variety of Extension and University committees. District Director will be stationed in Gainesville with support staff.

QUALIFICATIONS: Applicants must have an earned doctorate in agriculture, natural resources, family and consumer sciences, educational administration, extension and adult education, other behavioral science areas, a combination of these disciplines, or a closely related field. Applicants must be qualified for a tenured appointment at the rank of Associate Professor or Professor in one of the departments in the College of Agriculture and Life Sciences. Cooperative Extension experience is required, with county Extension experience preferred. Applicants must have: 1) evidence of administration leadership, managerial skills and the ability to work with
administrators, faculty, and government personnel; 2) excellence in written and oral communication skills and knowledge of Extension program development processes including working with advisory committees; 3) knowledge of and/or experience with electronic communications and computer applications in relation to educational program development, delivery and management; and 4) a clearly articulated vision of the future of Extension and the staffing required to realize the vision. Additionally, strong support and understanding of the overall mission of a land-grant university is desirable.

**OTHER INFORMATION:** The University of Florida is a land grant institution, encompassing virtually all academic and professional disciplines with an enrollment of over 49,000 students. The UF/IFAS includes 21 academic departments on the main campus in Gainesville, 385 County Extension faculty located in 67 counties and 13 research and education centers throughout the state. UF/IFAS also engages in cooperative work with the Center for Cooperative Agricultural Programs at FAMU University in Tallahassee.

**APPLICATION INFORMATION:** Applicants should submit the following by April 20, 2007: (1) a letter of application stating their interest in the position, qualifications relative to the duties and responsibilities stated above, previous professional responsibilities and achievements and how these relate to the District Director position; (2) transcripts relative to degrees obtained and (3) a curriculum vita that includes a biographical sketch, administrative leadership and managerial skills, academic training and professional experience relative to the qualifications specified. Also, provide the names, addresses, e-mail addresses, and telephone and fax numbers of four individuals from whom letters of recommendation may be solicited. Review of applications will begin on April 20, 2007 and will continue until the position is filled. Women and minorities are encouraged to apply.

**Contact Information and Application and Nomination Submission Information**

Questions regarding the position may be directed to the Search Committee Chair:

Charles S. Vavrina, Ph.D.
District Extension Director
2686 State Road 29 North
Immokalee, FL 34142
E-mail: csv@ifas.ufl.edu
Phone: 239-658-3400

Nominations and Applications should be forwarded to:

District Director Search
Institute of Food and Agricultural Sciences
IFAS Office of Human Resources
University of Florida
2038 McCarty Hall
P.O. Box 110281
Gainesville, FL 32611-0281

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